



Topic: Greetings

Level: Beginners

Vocabulary Focus: Introductions



Discussion:

A. Look at the picture. What do you see? These words will help you.

man woman handshake meeting smile suit handbag briefcase pavement

B. Read and discuss the following questions.

1. Why are these people shaking hands?
2. Have these people met before?
3. What do you think the woman is saying?
4. Are these people dressed for work, for shopping or for a holiday?



Types of Greetings:

A. Verbal and Non-verbal.

There are verbal greetings (when there is speech) and non-verbal greetings (when there is an action and no speech). Read each of the following and decide:

- Whether it is a verbal or non-verbal greeting
- Who would use it

1. Hand wave
2. 'Hello' or 'Hi'
3. 'Nice to see you again'
4. Smile
5. Bow
6. 'Good morning'
7. Hug
8. Salute

Can you think of any other examples?

B. Formal and Informal Greetings.

The way we greet other people depends on our relationship with them. Look at these pairs of greetings and decide which one is the more formal.

1. handshake wave
2. smile salute



3. 'Good morning' 'Hi'

4. 'What's up?' 'Hello'

5. bow handshake

C. Time of Day.

Greetings change for morning, afternoon and evening. You use:

Good morning Good afternoon Good evening

When you leave you say:

Goodbye Bye Good night (if it is evening) See you later

1. How would you greet a friend if you meet in the afternoon?

2. What would you say when you left?



D. Hand Clapping

When people clap their hands together loudly it can be a greeting for a special occasion. It is called 'applause'.

Can you think of some examples?

If you need a clue think of a sporting event or a concert.

Role Play:

Two role plays follow. You both have parts. In the first role play pretend that you are two friends meeting. In the second role play pretend that you are business colleagues. The tutor is given some speech and the student must respond. Try to keep the conversation flowing.

Role Play One: Two friends meet at a shopping mall.

Tutor: Hello.

Student:

Tutor: How are you?

Student:

Tutor: I haven't seen you for a while. What have you been up to?



Student:

Tutor: Ok. Let's catch up next week. I'll call you. Bye for now.

Student:

Role Play Two: Two business colleagues meet in the corridor of a big company.

Tutor: Good morning James.

Student:

Tutor: Are you going to the Board meeting?

Student:

Tutor: I read the paper on increasing our sales. Do you think it a good idea?

Student:

Tutor: Why?

Student:

Tutor: I would like to see you this afternoon. What time would you be free?

Student:

Tutor: I will see you then. Goodbye.